

RESEARCH ASSISTANT Job Description

ABOUT OXFORD GLOBAL PROJECTS

Oxford Global Projects (OGP) is a project management consultancy founded by Professor Bent Flyvbjerg and Dr. Alexander Budzier, both on faculty at the University of Oxford, in 2012. OGP delivers project, forecasting, and risk management expertise to the world. For more information see www.oxfordglobalprojects.com

THE ROLE

In your role as a research assistant, you will work directly on client projects as well as provide support to the management and maintenance of OGP's world-leading database of more than 12,000 project performance data points. More specifically, your primary work load will consist of data collection, quantitative and qualitative data analysis, desk research, and database management.

This role will require about 15 hours of work per week. Working hours are flexible and the work is largely independent; therefore the schedule can be adjusted to your availability. This is a unique opportunity to learn about an important field of project management and develop best-in-class research and data science skills, all while networking with leading academics, thinkers, and practitioners from around the globe.

TASKS

Your main task will be to assist with the collection and processing of data on megaprojects. On a day-to-day basis, you will work with experienced analysts to develop and maintain our databases and to carry out both qualitative and quantitative analysis related to our projects.

PROFESSIONAL PROFILE

- Current student, ideally pursuing a bachelor or master's degree in a quantitative field (such as engineering, economics, political science, etc.)
- Advanced Excel user with some experience in quantitative data analysis and statistical programmes like SPSS, Stata, Python or R
- Professional proficiency in English language (written and spoken)
- Systematic worker with a structured approach and an eye for detail.
- Self-driven and independent worker with ability to manage your time and tasks remotely

INTERESTED?

Applicants should email andreas.leed@oxfordglobalprojects.com with your CV and a short motivational statement attached (no more than 500 words). The candidate should be able to start immediately upon hiring.

If you have any questions regarding the position, please contact Head of Data Science Andreas Leed at +45 71 79 16 17 or andreas.leed@oxfordglobalprojects.com.

We look forward to hearing from you.

Seniority Level: Junior

Employment Type: Contract

Industry: Research, Management Consulting

Job Functions: Research, Data Management, Quantitative Data Analysis